

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, October 26, 2016

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

## A G E N D A

1. Call To Order

2. Approval of Agenda

### **EDUCATION SESSION:**

- |    |  |          |
|----|--|----------|
| 3. | (a) Outline of Educational Session Topics                              | Attached |
|    | (b) Refocussed Seniors Services Plan ( <i>Lee Anne Smith</i> )         | Attached |
|    | (c) Refocussed Seniors Services Plan Charter ( <i>Lee Anne Smith</i> ) | Attached |

### **BUSINESS SECTION:**

- |    |   |          |
|----|---|----------|
| 4. | Approval of Meeting Minutes   |          |
|    | (a) Regular Meeting Minutes of September 28, 2016   | Attached |
| 5. | Business Arising  |          |
|    | None  |          |
| 6. | Correspondence  |          |
|    | (a) Letter sent October 7, 2016 to Select Standing Committee on Finance and Government Services | Attached |
|    | (b) Letter sent October 12, 2016 to Bill McNulty regarding donation of his book                 | Attached |

### **COMMUNITY:**

- |    |   |          |
|----|---|----------|
| 7. | Report from Councillor Au                                   |          |
| 8. | Report from Friends of the Library ( <i>Betsy Blair</i> )   |          |
|    | (a) Friends of the Library 2016 Donation and 2017 Wish List | Attached |
|    | (b) Friends of the Library Funds Status Report              | Attached |
| 9. | Summary of Customer Comment Forms                           | Attached |

### **BOARD:**

- |     |   |          |
|-----|---|----------|
| 10. | Items For Decision and/or Discussion          |          |
|     | (a) Special Meeting Notes of October 12, 2016 | Attached |
|     | (b) Council Referral Report                   | On Table |
|     | (c) 2017 Trustee Recruitment Update           | Attached |
|     | (d) Review of Trustee Recruitment Process     | Attached |
|     | i. Interview Questions                        | Attached |
|     | (e) Call for Nominations for 2017 Board       | Attached |
|     | (f) Draft Board Self-Evaluation Survey        | Attached |

**INTERLINK:**

11. InterLINK Report (*Robin Leung*)

**BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

12. BCLTA Report (*Susan Koch*)  
(a) October Bulletin Attached

**STAFF OPERATIONS:**

13. Deputy Chief Librarian Report  
(a) 2016 Staff Survey Attached  
(b) Ontario Library Association Super Conference Attached
14. Program Reports  
(a) Adult Programs and Events and Outreach (*Lee Anne Smith*) Attached  
(b) Children and Family Services Programs (*Melanie Au*) Attached
15. Project Reports  
(a) Communications Plan for Launchpad Renovations and Relaunch (*Stephanie Vokey*) Attached
16. Third Quarter Reports  
(a) 2016 Third Quarter Financial Status Report (*Bob McGall*) Attached

**ITEMS FOR INFORMATION:**

17. Civic Appreciation – October 4<sup>th</sup> Report  
18. RPL is 40! Report  
19. RCCS Dinner October 29<sup>th</sup> Tickets  
20. Celebrate with Books Donation Opportunity Attached  
21. Board Social Event Suggested Dates:  
Thursday, November 17, Friday, November 18,  
December (except for 5 or 6)  
22. Board Calendar and Work Plan Attached

**OTHER BUSINESS**

**ADJOURNMENT**

**NEXT MEETING**

**Regular Meeting  
Wednesday, November 30  
5:30 to 7:30 pm**

Closed Session to follow.