Richmond Public Library

REGULAR BOARD MEETING MINUTES

WEDNESDAY, FEBRUARY 25, 2025
5:30PM - 7:30PM
Brighouse Library Board Room

<u>Board Present:</u>
Denise Hui, Chair
Councillor Michael Wolfe (virtual)
Gina Mahil
Sherine Merhi (virtual)
Jacqueline Morrison
Angeline Singh
Bryan Tisdall

Susan Walters, Chief Librarian and Secretary to the Board

Regrets: Jennifer Gervès-Keen and Angelica Victoria

<u>Staff Present:</u>
Anne Bechard
Charles Leung
Eva Yu
Kevin Samara
Mark Dawson

<u>Friends of the Library:</u>
None

<u>Guests:</u>
Will Ko (OK Dave)
Andrea Van Der Ree (OK Dave)

<u>Call to Order and Welcome</u>
The meeting was called to order at 5:33pm. The welcome was provided by D. Hui.

2. **<u>Approval of Agenda</u>**
MOVED: THAT the agenda be approved as presented.
A. Singh/B. Tisdall.............CARRIED

3. **<u>Business Section</u>**
(a) <u>Approval of Meeting Minutes</u>
MOVED: THAT the minutes of the regular meeting of January 28, 2026, be approved.
G. Mahil/J. Morrison............CARRIED

(b) <u>Business Arising</u>
None.

(c) <u>Correspondence</u>
None

4. **<u>Presentations</u>**
(a) <u>RPL Rebranding and Logo Project</u>
Will Ko and Andrea Van Der Ree of OK Dave presented an overview of the new RPL brand identity and logo project. Key considerations were that the RPL brand and logo be modern and fresh; align with the library's values, mission and strategic goals; and provide opportunities to incorporate elements of fun.

(b) <u>RPL Rebranding Update</u>
M. Dawson confirmed next steps as communication and implementation.

W. Ko and A. Van Der Ree left the meeting at 6:01pm.

5. **Community**
   (a) Councillor's Report
   Councillor Wolfe shared updates from Council and Committee meetings, noting that there may be an opportunity for the Library to participate in the Richmond SD38 Indigenous Advisory Committee. More information will be shared with the Board Chair and Chief Librarian for their consideration.

Councillor Wolfe left the meeting at 6:12pm.

   (b) Friends of the Library (FOL) Report
   None.

6. **Board – Items for Decision and/or Discussion**
   (a) 2025 Provincial Public Library Grant Report
   S. Walters presented an overview of the public library grant report.

   MOVED: THAT the Richmond Public Library Board endorse the 2025 Provincial Public Library Grant Report.

   A. Singh/B. Tisdall.............CARRIED

7. **Standing Items**
   (a) Roundtable and Advocacy Discussion
   Trustees shared appreciation for the Ramadan displays and collections and the recent Richard Van Camp event; reported on participating in BCLTA's Navigating Board Dilemmas workshop (toolkit to be shared); noted the value of reading banned books to learn more about what generates challenges; and shared information on the upcoming film screening and discussion event of *The Librarians* at the Rio Theatre.

   (b) Steveston Community Centre and Library
   S. Walters shared that a recent meeting included updates on the progress of two significant public art installations and the Japanese Canadian Heritage committee legacy walkway project. The abatement of the old facility is complete, and the demolition of the building is ahead of schedule. The new Parks Washroom will open early in March and the temporary Easthope location continues to see high use from the community. Tours of the new facility for stakeholders are in the planning stages.

   (c) InterLINK Report
   G. Mahil noted the first meeting included orientation in addition to the regular business meeting and elections for the Board Chair and Vice Chair roles. This was a year of exceptional turnover with almost half of the participants new to the InterLINK table. A brief update on the proposed governance changes for the board was shared.

   (d) Finance Committee
   None.

   (e) Fund Development Committee
   J. Morrison noted the committee's first priority is to review the Terms of Reference considering the decision to shift towards an advocacy focus. A meeting with the Governance Committee will follow and the committee will also be looking at potential advocacy opportunities as well as wish list items for donors to support.

(f) Governance Committee
None.

8. Chief Librarian's Report

S. Walters shared a positive update to Bill C-15 regarding the Library Book rate and Materials for the Blind which will see Canada Post protecting reduced postage for libraries and the blind. Libraries and groups such as CELA, NNELS and CULC successfully advanced this issue with Parliament.

9. Operations

(a) Library Operations Highlights Report
A. Bechard provided an update on the Volunteer Fair with Richmond Cares Richmond Gives and noted information about the annual volunteer appreciation event will be shared in March.

S. Walters provided an overview of the LLEAD and PLL leadership programs, noting RPL participation over the years.

10. Items Included for Information

(a) Trustees were reminded that the 2026 Library Board Work Plan and Goals workshop will be held on Sunday, March 15, from 1:00-3:00pm in the Board Room. More information to follow.

11. Other Business

None.

Next Meeting

The next Regular Board meeting is scheduled for **March 25, 2026, 5:30pm.**

Adjournment

There being no further business, the Chair declared the meeting adjourned at 7:14pm.

CHAIR______________________________

CHIEF LIBRARIAN SWalters______________________________