

WEDNESDAY, MARCH 25, 2026

5:30pm - 7:30pm

Brighthouse Library Board Room

Call to Order

1. Welcome

The Richmond Public Library is located on the ancestral territory of the hən̓qəmin̓əm̓ (hung – ka – me – num) speaking peoples.

2. Approval of Agenda

Attached

3. Business Section

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| (a) | Approval of Regular Meeting Minutes of February 25, 2026 | Attached |
| (b) | Business Arising | None |
| (c) | Correspondence | None |
| i. | February 24, 2026 – Richmond Community Foundation re 2025 Fund Statement | Attached |
| ii. | March 9, 2026 – Richmond Community Foundation re Operations and Governance | Attached |

4. Presentations

- (a) None.

5. Community

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| (a) | Councillor's Report | Attached |
| (b) | Friends of the Library Report | Verbal |

6. Board - Items for Decision and/or Discussion

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| (a) | Finance Committee Executive Summary (<i>J. Morrison and E. Yu</i>) | Attached |
| i. | 2025 KPMG Audit Findings Report and Audited Financial Statements | Attached |
| ii. | Draft 2025 Financial Statements for the Richmond Public Library | Attached |
| iii. | 2025 Surplus Carry Forward | Attached |

*Notice
of
Motion*

THAT, the Richmond Public Library Board approve the 2025 Financial Statements as presented, and that staff be directed to complete the report to the City of Richmond Finance Committee.

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| (b) | Board Calendar and Work Plan Workshop (<i>D. Hui</i>) | Verbal |
| i. | Facilities Master Plan Summary (<i>S. Walters</i>) | Attached |

*Notice
of
Motion*

THAT, the Richmond Public Library Board endorse the development of a Facilities Master Plan and authorize staff to proceed with the necessary procurement activities.

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| ii. | Communications Highlights: 60 Days (<i>M. Dawson</i>) | Attached |
| iii. | 50 th Anniversary Campaign Highlights (<i>M. Dawson</i>) | Verbal |

7. Standing Items

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| (a) Roundtable and Advocacy Discussion | Verbal |
| (b) Steveston Community Centre and Library Committee (<i>S. Rahman</i>) | Verbal |
| (c) InterLINK Report (<i>next meeting April 28</i>) | Verbal |
| (d) Finance Committee | See 6.0a |
| (e) Fund Development/Advocacy Committee (<i>J. Morrison</i>) | Verbal |
| (f) Governance Committee (<i>A. Singh</i>) | Verbal |

8. Chief Librarian's Report

Verbal

9. Operations

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| (a) Library Operations Highlights Report | Attached |
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10. Items for Information

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| (a) Invitation: Writer-In-Residence Opening Event, Saturday April 4, 2:00-3:00pm, Cultural Centre Annex Living Room | Attached |
| (b) Invitation: Volunteer Appreciation Event, Tuesday April 21, 4:00-5:00pm, Launchpad | Attached |
| (c) Invitation: Very Short Story Teen Contest Adjudication and Awards Presentation, Thursday May 5, 5:00-5:30pm, Brighthouse Library | Attached |

11. Other Business/Discussions

None

Next Meeting: Wednesday, April 29, 2026 at 5:30pm

Adjourn