

WEDNESDAY, NOVEMBER 29, 2023

5:30pm - 7:30pm

In-person with Zoom Videoconference Option
Brighthouse Library Board Room

1. **Call to Order and Welcome**
The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmi̓nəm̓ (hung – ka – me – num) speaking peoples.

2. **Approval of Agenda** Attached

3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of October 25, 2023 Attached
 - (b) Business Arising None
 - (c) Correspondence None

4. **Presentations**
None.

5. **Community**
 - (a) Councillor’s Report Verbal
 - (b) Friends of the Library Report Verbal
 - i. Friends of the Library Wishlist Attached
 - ii. Friends of the Library Account Status Report Attached
 - (c) Summary of Customer Comments Attached

6. **Board - Items for Decision and/or Discussion**
 - (a) Adjusted 2024 Operating and Capital Budgets for the Richmond Public Library (*E. Yu and Finance Committee*) Attached

Notice of Motion THAT, the Richmond Public Library Board approves the adjusted 2024 Operating and Capital Budgets and the use of \$66,000 from the Budget Stabilization Fund to reduce the overall impact to the budget ask.

 - (b) Identity review – Vision, Mission and Values (*J. Oye and Strategic Planning Committee*) On table

Notice of Motion THAT, the Richmond Public Library Board approve the updated Vision, Mission and Values as presented by the Strategic Planning Committee.

7. **Standing Items**
 - (a) Roundtable Discussion Verbal
 - (b) Steveston Community Centre and Branch Library Verbal

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| (c) InterLINK Report (<i>S. Merhi</i>) | Verbal |
| (d) Finance Committee | See 6.0a |
| i. Audit Planning Report for the year ending December 31, 2023 (<i>KPMG</i>) | Attached |
| (e) Fund Development Committee (<i>D. Hui</i>) | Verbal |
| (f) Governance Committee | None |
| (g) Strategic Planning Committee | See 6.0b |
| (h) Trustee Recruitment Committee | Verbal |
| 8. <u>Chief Librarian's Report</u> | Verbal |
| 9. <u>Operations</u> | |
| (a) Collections and Customer Service Delivery | Attached |
| (b) Community Development and Service Design | Attached |
| (c) Innovation and Learning Development | Attached |
| (d) Information Technology Operations | Attached |
| (e) Marketing and Public Relations (<i>shared quarterly</i>) | None |
| 10. <u>Items for Information</u> | |
| (a) Giant Menorah Lighting – Library & Cultural Centre Plaza, Dec. 10, 3:00pm | Verbal |
| (b) RPL Holiday Party – River Rock Casino (Fraser Room), Dec. 10, 6:00pm | Verbal |
| 11. <u>Other Business/Discussions</u> | |
| (a) Appreciation for outgoing Board Trustees Jordan Oye, Chaslynn Gillanders, Nabeel Abrahani and Rachel Ling | Verbal |

Next Meeting: Wednesday, January 31, 2024 at 5:30pm.

Adjourn

Closed meeting to follow