

TUESDAY, SEPTEMBER 20, 2022

5:30pm - 7:30pm

Via Zoom video conference

1. Call to Order and Welcome

The Richmond Public Library is located on the ancestral territory of the hən̓q̓əmiñəm (hung – ka – me – num) speaking peoples.

2. Approval of Agenda

3. Business Section

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| (a) Approval of Regular Meeting Minutes of July 27, 2022 | Attached |
| (b) Business Arising | |
| (c) Correspondence | |
| i. July 29, 2022 – Letter from InterLINK re: Richmond Public Library Net Provision of Library Services | Attached |
| ii. August 5, 2022 – Thank you letter to InterLINK re: Richmond Public Library Net Provision of Library Services | Attached |

4. Presentations

- (a) None

5. Community

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| (a) Councillor’s Report | Attached |
| i. Steveston Community Centre and Library - Detailed Design Update | Attached |
| (b) Friends of the Library Report | Verbal |
| (c) Summary of Customer Comments | Attached |

6. Board - Items for Decision and/or Discussion

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| (a) 2023 Operating Budget (<i>Finance Committee and E. Yu</i>) | Attached |
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Notice of Motion THAT, The Richmond Public Library Board approve the submission of the 2023 Draft Operating Budget to the City of Richmond.

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| (b) 2021 Surplus Funding Recommendations (<i>Finance Committee and S. Walters</i>) | Attached |
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Notice of Motion THAT, The Richmond Public Library Board approve \$410K be moved to Library Enhancement, \$75K to IT Infrastructure, and that for future projects, \$100K be moved to Library Enhancement, \$100K to IT Infrastructure, and \$100K to Training Provision; and for \$35K from the Podcast Kits and Sound Booth Project be re-allocated to the RPL Green 2 Go Van project.

7. Standing Items

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| (a) Roundtable Discussion | Verbal |
| (b) Steveston Community Centre and Branch Library | Verbal |
| (c) InterLINK Report (<i>Next meeting September 27, 2022</i>) | None |
| (d) Finance Committee | See 6.0a/b |

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| (e) Fund Development Committee | None |
| (f) Governance Committee | None |
| (g) Trustee Recruitment Committee | Verbal |
| 8. <u>Chief Librarian's Report</u> | |
| 9. <u>Operations</u> | |
| (a) Collections and Customer Service Delivery | Attached |
| (b) Community Development and Service Design | Attached |
| i. Summer Reading @ RPL Report | Attached |
| ii. Summer Reading @ RPL Statistics | Attached |
| (c) Innovation and Learning Development | Attached |
| (d) Information Technology Operations | Attached |
| (e) Marketing and Public Relations – Social Media Update Q1/Q2 | Attached |
| 10. <u>Items for Information</u> | |
| (a) Richmond Public Library – COVID-19 Relief & Recovery, Emergency Planning & Preparedness Funding – Interim Report | Attached |
| (b) Accessible British Columbia Act Update | Attached |
| 11. <u>Other Business/Discussions</u> | |

Next Meeting: Wednesday, October 26, 2022 at 5:30pm.

Adjourn