

**RICHMOND PUBLIC LIBRARY BOARD**

**Wednesday, June 30, 2010**

Present: Arlene Yoshikawa, Chair  
Councillor Linda Barnes  
Mark Bostwick  
Dulce Cuenca (left at 8:50)  
Sanjiv Khangura  
Simon Tang

Greg Buss, Chief Librarian and Secretary to the Board

Regrets: Pat Watson, Vice Chair  
Lyn Greenhill  
Peter Kafka

**BUSINESS SECTION**

1. Call to Order

The meeting was called to order at 7:40 pm.

2. Approval of Agenda

MOVED: That the agenda be approved with the addition of a revision to items 11(a) on table and changing the order to bring item #12 to appear after item 5.

BARNES/BOSTWICK.....CARRIED

3. Approval of Minutes

MOVED: That the minutes of the regular meeting of May 26, 2010 be approved as presented.

BARNES/KHANGURA.....CARRIED

4. Business Arising

(a) A report of outstanding items to be brought forward was included for information.

(b) An email from Jacqueline van Dyk clarifying trustee appointment and term limits was included for information.

5. Correspondence

- (a) A letter dated June 3, 2010 from John Cummins, MP for Delta-Richmond East to the Honourable John Baird, P.C., M.P. regarding Bill C-509 was included for information.
- (b) A letter dated June 15, 2010 to Andrew Nazareth thanking the Finance Department staff was included for information

MOVED: That the correspondence be received.

BOSTWICK/TANG.....CARRIED

## 12. Governance

### (a) Fund Development

- (i) A letter dated June 14, 2010 from the Richmond Foundation was included for information.
- (ii) A status report dated June 30, 2010 was included for information. Greg will get more information from our Richmond Foundation donor regarding appropriate recognition.

### (b) Policy Development

- (i) A status report dated June 30, 2010 listing three policy items and priorities was included for information.

The Board discussed a specific policy for Chair. Duties of the Chair have been summarized in the Roles of a Trustee document. A review of the duties will be added as #4 on the status report.

### (c) Strategic Planning

- (i) Notes from the June 9<sup>th</sup> Strategic Planning Steering Committee meeting were included for information.
- (ii) A possible Board Strategic Planning session in August was discussed. Greg will arrange a meeting in early August to include city staff in discussion of a potential redevelopment of Steveston Branch as well as other city planning initiatives.
- (iii) A background document on 4320 Moncton Street was included for information.

- (d) 2009 Statement of Financial Information (SOFI) was included for decision.

MOVED: That 2009 Statement of Financial Information be approved as presented.

KHANGURA/BOSTWICK.....CARRIED

## COMMUNITY

### 6. Report from Councillor Barnes

Councillor Barnes reported that the deadline for the Social Planning Strategy Survey has been extended and encouraged everyone to participate. Councillor

Barnes also noted that submissions for the 2009 surplus have not gone to Council yet and that a trip to China and Japan is being planned for September to visit our friendship and sister cities.

7. Friends of the Library

Betsy Blair reported that book donations are up and excellent quality. FOL participated in the Canada Day celebration and sold many boxes of children's books. FOL made a donation of book club books in memory of recently deceased members.

8. InterLINK Report

No report.

9. British Columbia Library Trustees Association Report

Arlene reported that BCLTA has been informed by Public Library Services Branch that they can not afford to fund this year's Teen reading club. Virginia McCreedy noted that this is a very popular online club for Richmond teens and we have historically had very good participation, even more than VPL, and we are sorry to see it go.

Arlene noted that conference planning for the 2011 conference is well under way and that this is the 100<sup>th</sup> anniversary of BCLA so that will be the theme.

BCLTA is planning an appreciation event at the September 30<sup>th</sup> UBCM in Whistler, limited to 60 guests. The Board discussed funding Arlene's attendance at UBCM.

MOVED: That the Board pay for mileage, accommodation and meals for Arlene Yoshikawa to attend the UBCM in Whistler.

KHANGURA/TANG.....CARRIED

10. Customer Comment Forms

Arlene noted that the customer comment forms were on the table for review.

The Board discussed the library's policy on homeless customers, in regard to a recent private member's bill proposed by MLA Jenny Kwan that would amend the BC Human Rights Code to strengthen protections for the homeless. This bill would include the term "social condition" as prohibited grounds for discrimination. Greg noted that staff will respond to problems but otherwise leave any customer alone if their presence is not a disruption.

A question regarding need for parental signature on children's card applications accepting responsibility for material borrowed was also raised and Greg described the library's approach as one of being very lenient on this issue with the goal to minimize any barriers to youth getting a card. We experience few incidents where youth abuse their borrowing privileges.

Greg also noted that the library does not have a scent-free policy.

(a) Summary of Comments

The summary of comments is included in the Board package for information.

## **BOARD**

11. Activities

- (a) The application for 2010/11 Leadership Richmond Youth Now participation was included and a minor revision provided on table for information.
- (b) Arlene reported that she officiated at the Celebrate Canada Fair on June 27<sup>th</sup> and thanked Simon Tang for attending and Dulce Cuenca for arranging the donated cake. The Board asked for email reminders of major events.
- (c) The latest issue of *Felicitier* was included for information.
- (d) The calendar and work plan were included for information.

(Dulce left at 8:50)

## **STAFF OPERATIONS**

13. Monthly Statistics

Recent statistics were presented for information.

14. Other Business

Arlene suggested that the Richmond Public Library Board might want to initiate a meeting with the Board of Education, noting that we have made a presentation to the Board of Education in the past and it was well received at the time. However, since then the Board of Education has had senior staffing changes and it would be timely to explore new opportunities and relationships with the current staff and Trustees again now. Greg and Arlene will extend an invitation to continue on-going communication.

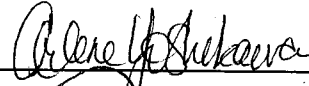
15. Date of Next meeting

The next meeting is **Wednesday, July 28, 2010 at 7:00 pm.**

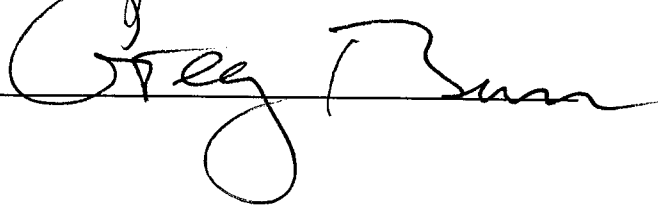
Adjournment

There being no further business, the Chair declared the meeting adjourned at 9:00 p.m.

CHAIR

Handwritten signature of the Chair, appearing to be "A. L. Stevens".

CHIEF LIBRARIAN

Handwritten signature of the Chief Librarian, appearing to be "Greg Burns".