

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, January 27, 2010

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

## A G E N D A

6:30 PM - Event for Linda Reid, MLA

Welcome to New Trustees

	Time	For Information	For Discussion	For Decision
<b><u>BUSINESS SECTION:</u></b>				
1. Call To Order	7:00			
2. Approval of Agenda				X
3. Approval of Regular Board Meeting Minutes of November 25, 2009 (Attached)				X
4. Business Arising				
(a) Outstanding Items to be Brought Forward (Attached)		X		
5. Correspondence				X
(a) Letters dated November 24, 2009 appointing Sanjiv Khangura and Simon Tang for two year terms (Attached)		X		
(b) Letters dated November 24, 2009 appointing Mark Bostwick, Dulce Cuenca and Peter Kafka for two year terms (Attached)		X		
(c) Letter dated December 15, 2009 appointing Councillor Linda Barnes as Council Liaison and Councillor Derek Dang as alternate (Attached)		X		
(d) Letters dated December 15, 2009 thanking Albert Beh and Leslie Wilson for their service (Attached)		X		
<b><u>COMMUNITY:</u></b>				
6. Report from Councillor Barnes		X		
7. Friends of the Library Report		X		
8. InterLINK Report				
(a) Board meeting summary of November 24, 2009 (Attached)		X		
(b) Letter dated December 21, 2009 to InterLINK supporting the 2010 Operating Budget (Attached)		X		
(c) Letter dated January 4, 2010 from InterLINK re: appointment of trustee liaisons (Attached)			X	
9. British Columbia Library Trustees Association Report				
(a) Media Release dated January 18, 2010 re: BC Public Libraries Change Lives project (Attached)		X		
10. Customer Comment Forms				
(a) Summary of comments (Attached)		X		

	Time	For Information	For Discussion	For Decision
<b><u>BOARD:</u></b>				
11. Activities	8:00			
(a) Staff Recognition Event December 2, 2009		X		
(b) Donation ceremony for Filipiniana Collection December 22 <sup>nd</sup>				
i. Press Release (Attached)		X		
ii. <i>Vancouver Sun</i> article (Attached)		X		
(c) New Trustee Orientation				
i. Meeting with Chair, Vice Chair and Chief Librarian Jan 13 <sup>th</sup>		X		
ii. TOP registrations		X		
(d) Invitation to Richmond Chinese Community Society Dinner March 10 <sup>th</sup> "Year of the Tiger"		(Attached)	X	X
(e) Board directory update		(Enclosed)		
(f) <i>Felicitier</i>		(Enclosed)	X	
(g) Calendar and Work Plan		(Attached)	X	
12. Governance				
(a) Appointments to Library Board Committees (deferred to March meeting)			X	
i. 2009 List (Attached)		X		
(b) 2009 Board Self Evaluation Report – Review of Self Evaluation Questions and Skills Development Topics (Attached)			X	
(c) Richmond Community Foundation Agreement				
i. Comments from City legal council		X		
ii. Revised Agreement based on comments			X	X
(d) Richmond Chinese School Foundation (Attached)		X		
(e) Election of Chair and Vice Chair				X
<b><u>STAFF OPERATIONS:</u></b>				
13. Monthly Statistics (Attached)		X		
14. O Zone Planning				
(a) Description of the International Living Room (Attached)		X		
(b) Planning Report #5 (Attached)		X		
15. Automated Sorting RFP Update (Attached)		X		
16. CNIB Media Campaign				
(a) Media advisory from CNIB (Attached)		X		
(b) Letter dated January 15, 2010 to Minister MacDiarmid from Surrey Public Library and Vancouver Public Library (Attached)		X		
<b>17. Other Business</b>				
18. Date of Next Meeting March 31, 2010				
19. Adjournment	9:30			

Closed meeting to follow