

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, September 30, 2015

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

A G E N D A

1. Call To Order

2. Approval of Agenda

EDUCATION SESSION:

3. (a) Outline of Educational Session Topics Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes
(a) Regular Meeting Minutes of July 29, 2015 Attached
(b) Special Meeting Minutes of August 11, 2015 Enclosed

5. Business Arising
None.

6. Correspondence
(a) Letter dated September 22, 2015 to Minister Bernier Attached

COMMUNITY:

7. Report from Councillor Au

8. Report from Friends of the Library (*Alison Cormack*)

9. Summary of Customer Comment Forms Attached

BOARD:

10. Items For Decision and/or Discussion
(a) 2016 Budget Submission Attached
 i. Operating Budget Update Attached
 ii. 2016 Additional Level Requests and Capital Ranking Criteria Attached
(b) Leadership Richmond Youth Now Board Mentoring Opportunity Attached
(c) Fund Development Program Action Plan (*Stephanie Vokey*) Attached
 i. Fund Development Wish List On Table

INTERLINK:

11. InterLINK Report (*Mark Bostwick*)
(a) Letter dated July 30, 2015 regarding resource sharing payment Attached
(b) Letter dated August 6, 2015 acknowledging payment Attached

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

12. BCLTA Report (*Susan Koch*)
(a) September 2015 Bulletin Attached

STAFF OPERATIONS:

- 13. Deputy Chief Librarian Verbal Report
- 14. Program Reports
 - (a) Large and Special Event Programming (*Lee Anne Smith*) Attached
 - (b) 2015 Summer Programming (*Melanie Au*) Attached
 - (c) Shofar Making Demonstration (*Shelley Civkin*) Attached
 - (d) Digital Literacy Programming Update (*Susan Walters*) Attached
 - (e) Writer-in-Residence Series (*Stephanie Vokey*) Attached
- 15. Project Reports
 - (a) Sierra Migration Status Report (*Mark Ellis*) Attached
 - (b) Communications Plan for 2016 Changes to Fines and Loan Policies (*Stephanie Vokey*) Attached

ITEMS FOR INFORMATION:

- 16. Civic Appreciation – October 20th
- 17. 2016 Trustee Recruitment Update Attached
- 18. Standard Term Limits for Council Advisory Bodies and Appointments Attached
- 19. Dayson Donor Recognition Event – November 18th Attached
- 20. Electronic edition of *Feliciter* – posted on Board Blog when available
- 21. Board Calendar and Work Plan Attached

OTHER BUSINESS

NEXT MEETINGS

Regular Meeting
Wednesday, October 28, 2015
5:30 to 7:30 pm

Regular Meeting
Wednesday, November 25, 2015
5:30 to 7:30 pm

ADJOURNMENT