

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, July 29, 2015

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

A G E N D A

1. Call To Order

2. Approval of Agenda

EDUCATION SESSION:

3. (a) Outline of Educational Session Topics Attached
(b) Staff Development and Leadership Program (*Susan Walters*) Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes
(a) Regular Meeting Minutes of June 24, 2015 Attached
5. Business Arising
None.
6. Correspondence
None

COMMUNITY:

7. Report from Councillor Au
8. Report from Friends of the Library (*Alison Cormack*)
(a) Letter dated July 22, 2015 re: donation for the upcoming Seniors Tea Attached
9. Summary of Customer Comment Forms Attached

BOARD:

10. Items For Decision and/or Discussion
- (a) Report on Library Expenses and Revenues
- i. City Staff Report to Finance Committee Attached
 - ii. Library Report to Finance Committee Attached
 - iii. Excerpt of July 6, 2015 Finance Committee Minutes Attached
 - iv. Media Reports July 9, 10 and 15, 2015 Attached
 - v. Implementation Plan for Action Items Attached
- (b) Fund Development Program Action Plan (*Stephanie Vokey*) Attached
Suggested Motion: *That the Richmond Public Library Board direct library staff to proceed as laid out in this report.*
- (c) 2014 Community Report (*Stephanie Vokey*) On Table
- (d) 2015 Financial Actuals at June 30, 2015 Attached
- (e) 2016 Preliminary Draft Budget Submission Attached

INTERLINK:

11. InterLINK Report (*Mark Bostwick*)

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

12. BCLTA Report (*Susan Koch*)

STAFF OPERATIONS:

13. Chief Librarian Verbal Report
14. 2014 Operations Report (First Version) Enclosed
15. Program Reports
- (a) Large and Special Event Programming (*Shelley Civkin*) Attached
 - (b) Kids and Teens Summer Programming Update (*Melanie Au*) Attached
 - (c) SRC Finale and Kids Computer Learning Lab and Digital Learning Collection Launch (*Melanie Au*) Attached
16. Project Reports
- (a) Sierra Migration Status Report (*Kat Lucas*) Attached
 - (b) New Horizons for Seniors Grant Application (*Lee Anne Smith*) Attached
 - (c) Richmond Minor Football Association Resource Donation (*Shaneena Rahman*) Attached
 - (d) BC Arts Council Project Assistance Grant Application (*Lee Anne Smith*) Attached
17. Canada 150 Infrastructure Grant

ITEMS FOR INFORMATION:

18. ALA Conference Reports
- (a) ALA San Francisco Conference Report Attached
19. 2016 Trustee Recruitment Attached
20. Electronic edition of *Feliciter* – posted on Board Blog when available
21. Board Calendar and Work Plan Attached

OTHER BUSINESS

NEXT MEETINGS

Regular Meeting
Wednesday, September 30, 2015
5:30 to 7:30 pm

Regular Meeting
Wednesday, October 28, 2015
5:30 to 7:30 pm

Regular Meeting
Wednesday, November 25, 2015
5:30 to 7:30 pm

ADJOURNMENT