

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, September 25, 2013

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

Special Guests: Ms. Sharon Freeman, Board Chair and Mr. Michael Burris, Executive Director, from Public Library InterLINK

1. Call To Order
2. Approval of Agenda

EDUCATION SESSION:

3. Outline of Educational Session Topics Attached
 - (a) InterLINK and Direct Patron Access Project (Michael Burris and Sharon Freeman)
 - (i) Letter outlining questions Attached

BUSINESS SECTION:

4. Approval of Meeting Minutes Attached
 - (a) Regular Meeting Minutes of July 31, 2013 Enclosed
 - (b) Closed Meeting Minutes of July 31, 2013
5. Business Arising
None
6. Correspondence
None

COMMUNITY:

7. Report from Councillor Barnes
8. Report from Friends of the Library (*Debby Newton*)
 - (a) Letter dated Aug 8, 2013 re: promotion of library during public consultation Attached

STAFF OPERATIONS:

9. Program Reports
 - (a) Library Summer Camp (*Melanie Au*) Attached
 - (b) Library Summer Camp Teen Volunteers (*Cindy Kloos*) Attached
 - (c) Teen Summer Reading Club and Blog (*Cindy Kloos*) Attached
 - (d) Writer-in-Residence Program (*Shelley Civkin*) Attached
10. Project Reports
 - (a) NewtoBC: The Library Link for Newcomers (*Susan Walters*)
 - (i) Project Description & Progress Report: 6th September Attached
 - (ii) Save the Date – October 30, 2013 official launch Attached
 - (iii) Richmond participation in the Champions Project Attached
 - (b) OneClick Digital Audiobooks Launch (*Kat Lucas*) Attached
 - (c) Dr. Lee Collection (*Shaneena Rahman*) Attached

- 11. Renewal of Cambie Lease Attached
- 12. Customer Comment Forms On Table
 - (a) Summary of comments Attached

INTERLINK:

- 13. InterLINK Report (*Mark Bostwick*)
 - (a) Letter dated July 24, 2013 from Public Library InterLINK re: 2012 compensation Attached
 - (b) Letter dated August 28, 2013 to acknowledge compensation Attached

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:

- 14. BCLTA Report (*Peter Kafka*)
 - (a) BCLTA Bulletin September 2013 Attached

BOARD:

- 15. Items For Decision and/or Discussion
 - (a) Long Range and Strategic Planning Update
 - i. Status Report # 9 Attached
 - ii. September 18th Workshop
 - iii. Community Consultation – Canada Line Advertising Attached
 - iv. Children’s Library Design Workshop Attached
 - (b) 2014 Budget
 - (c) 2014 Library Board Appointments
 - i. Schedule of Dates Attached
 - ii. Current Board Membership List Attached
 - iii. Trustee Recruitment Policy Attached
 - iv. Trustee Competencies (Review and Confirm) Attached
 - v. Establishment of Board Recruitment Committee
 - vi. 2014 Recruitment Package Attached
 - (d) Canada Revenue Agency Audit Report
 - i. Memo to Library Board Attached
 - ii. CRA Audit Report Attached
 - iii. Vancouver Sun Article Attached
- 16. Items for Information
 - (a) Raise a Reader Event – September 25th
 - (b) Civic Appreciation Event – October 8th
 - (c) Richmond Chinese Community Society Dinner – October 26th Attached
 - (d) Electronic edition of *Feliciter* – posted on Board Blog when available
 - (e) Board Calendar and Work Plan Attached

- 17. Other Business

- 18. Date of Next Meetings:
Regular Meeting
Wednesday, October 30
5:30 to 7:30 pm

- 19. Adjournment